

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD IN
THE COUNCIL CHAMBER ON MONDAY 17th MAY 2010**

PRESENT: MESSRS: R Daniels, R Hearsey, K Reading, D Buckingham, Mr J Wills,
MESDAMES: J Hughes, H Kirsopp, A Robinson, and C Wilson

APOLOGIES: Mr S Harazny, Ms V Vickers

MIN FC 64/05/10:- DECLARATION OF INTERESTS:

None declared.

MIN FC 65/05/10:- ELECTION OF OFFICERS:

Chairman: Mrs A Robinson

AGREED:

Proposed: Mrs C Wilson Seconded: Mrs J Hughes Unanimous

Vice Chairman: Mrs H Kirsopp

AGREED

Proposed: Mrs A Robinson Seconded Mr J Wills Unanimous

1 Member to the Memorial Hall Management Committee: Mr Hearsey

AGREED

Proposed: Mrs H Kirsopp Seconded: Mrs C Wilson Unanimous

1 Member to the Barnton M.A.D Youth Club Committee: Mrs A Robinson

AGREED:

Proposed: Mrs H Kirsopp Seconded: Mrs C Wilson Unanimous

Appointment of a Responsible Financial Officer: Mr C R Garton

AGREED

Proposed: Mrs H Kirsopp Seconded: Mrs A Robinson Unanimous

MIN FC 66/05/10: - PARISH COUNCIL - SUB COMMITTEE STRUCTURE:

The Clerk led a discussion with the various options facing the Council as responsibilities developed, with some reflection upon the new structure which had been in place since 2009.

A variety of observations followed which included Members concerns about procedure, the ability to keep track of all the Council's activities and the nature of the relationship with CWAC, as responsibilities changed in the foreseeable future, in relation to Street Cleansing, Play Areas and a Parish Council Office cum additional meeting space.

Members were of the opinion that there was likely to be too much on the Agenda for one full Parish Council Meeting each month, and that procedures for attendance and for Reserves would need to be re-emphasised.

MIN FC 66/05/10 :- PARISH COUNCIL - SUB COMMITTEE STRUCTURE (Continued)

AGREED:

That the present structure should continue for another twelve months and should then be reviewed again, subject to procedures being clarified:

Proposed: Mr K Reading Seconded: Mrs H Kirsopp Unanimous

MIN FC 67/05/10 – APPOINTMENT OF MEMBERS TO COMMITTEES:

1). Burial Joint Committee:

The Clerk drew attention to the decisions made in respect to the future of the Burial Joint Committee which would become the Burial Committee, comprising only of Members of Barnton Parish Council, later in the year:

AGREED:

That this development required the establishment of a “Task & Finish” group in order to ensure a smooth transition of responsibilities - Members to include Mr K Reading, Mrs H Kirsopp & Mrs C Wilson:

Proposed: Mrs H Kirsopp Seconded: Mrs C Wilson Unanimous

2). Committee Membership:

AGREED:

a). That Membership should remain as at present (a copy of which is filed with these Minutes):

Proposed: Mrs H Kirsopp Seconded: Mr K Reading Unanimous

b). That the Grants Committee responsibilities be incorporated into the Finance & General Purposes Committee Committee:

Proposed: Mr J Wills Seconded: Mrs H Kirsopp Unanimous

3). Promotion of the work of the Parish Council:

Members noted the number of vacancies which had occurred on the Parish Council and were anxious to ensure that the community was made aware of the work undertaken by Parish Councillors. A view was expressed that this could be addressed by the establishment of a “Task & Finish” group as an item for the next Agenda.

MIN FC 68/05/10 – ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS:

AGREED:

That the Standing Orders and Financial Regulations (as attached to these Minutes and circulated prior to the meeting) be adopted:

Proposed: Mrs H Kirsopp Seconded: Mr J Wills Unanimous

MIN FC 69/05/10 – URGENT PROVISION – LAND REGISTRY RECORD:

AGREED:

That the Lease of Land for the purpose of the Electricity substation by Scottish Power (previously agreed with the Merseyside and North Wales Electricity Board for 99 years from 1st January 1964, and at Nursery Road,. Barnton) be recorded as an encumbrance for the balance of the period of the original lease under title No. CH221514:

Proposed: Mrs H Kirsopp

Seconded: Mrs C Wilson

Unanimous

MIN FC 70/05/10 – MINUTES OF THE PARISH COUNCIL MEETING HELD ON 26TH APRIL 2010:

AGREED:

That the Minutes be APPROVED:

Proposed: Mrs H Kirsopp Seconded: Mrs C Wilson 7 For 0 Against 2 Abstentions

MIN FC 71/05/10 – RISK ASSESSMENT FOR 2009:

The Clerk reported that the Risk Assessment Action Plan, circulated prior to the meeting, would be referred to the Finance & General Purposes Committee:

NOTED

Chairman:.....Date 28th June 2010