

MINUTES OF THE BARTON PARISH COUNCIL
MEETING HELD IN
THE COUNCIL CHAMBER ON MONDAY 6th JUNE 2011

NB: The meeting had been preceded by a visit to Gunners Clough Woodlands in company with David Scott (Forester), in order to observe the issues surrounding the management of the woodlands.

PRESENT:- Mesdames: Vickers, Robinson, Beech, Hughes & Ashdown
Messrs: Harazny and Reading.

APOLOGIES:- Mesdames: Kirsopp and Wilson

IN ATTENDANCE: Cllr N Wright (CWaC), Mr J Wills and Mr M Schott and Ms J Jeffs

MIN FC 196/6/11 - DECLARATION OF INTERESTS:

- i). Mrs A Robinson, in respect of Minute no: 214/6/11 below (potential use of the old Co-Op building for the Youth Club)
- ii). Mrs J Hughes, in respect of Minute No: 220/6/11, below, (Barnton Memorial Hall).

MIN FC 197/6/11 – CO-OPTION & DECLARATIONS OF ACCEPTANCE OF OFFICE:

AGREED that: Mr J Wills and Mr M Schott be co-opted as Members of Barton Parish Council

Proposed: Mr K Reading Seconded: Mr S Harazny Unanimous

MIN FC 198/6/11 – STANDING ORDERS:

The Clerk drew attention to the decision taken at the previous meeting (MIN 187/5/11 Committee Structure refers) when the Standing Orders and Financial Regulations were deferred to this meeting. He reminded Cllrs that they then agreed to revert to a single meeting system, therefore abandoning the Committee structure. He indicated that Council now had to consider and identify the necessary changes to these documents for them to be adopted at the next meeting.. This had meant the following amendments to Standing Orders:

i). **MEETINGS:**

Will now commence at 7.00pm

ii). **ORDER OF BUSINESS:**

- a. 12(f) Appointment of Committees – DELETE
- b. 15(g) Reports & Minutes of Committees – DELETE
- c. 15(h) Receipt of Reports – ADD: and the Police Community Support Officer

iii). **RESOLUTIONS MOVED ON NOTICE:**

Paragraph 21 – Committee decisions – DELETE

iv). **DISCUSSIONS AND RESOLUTIONS AFFECTING EMPLOYEES:**

Paragraph 38, Line 3 – or committee as the case may be – DELETE

v). **RESOLUTIONS ON EXPENDITURE:**

Paragraph 39 – Committee – DELETE all reference to Committees

vi). **COMMITTEES AND SUBCOMMITTEES:**

Paragraphs 42 to 49 – DELETE all paragraphs

vii). **VOTING IN COMMITTEES:**

Paragraph 51 to 52 - DELETE all paragraphs



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MIN FC 198/6/11 – STANDING ORDERS....Contd/.....

viii) PRESENCE OF NON-MEMBERS:

Paragraph 53 – DELETE the whole paragraph

ix). ESTIMATES:

Paragraph 56 (b). Committee expenditure – DELETE whole paragraph

x). INTERESTS:

Paragraph 57 (c). Committee Contracts – DELETE whole paragraph

xi). CANVASSING AND RECOMMENDATIONS BY MEMBERS:

Paragraphs 61 - of any committee – DELETE

xii). INSPECTION OF DOCUMENTS:

Paragraph 63 - or a committee – DELETE

Paragraph 64 - and by any committee – DELETE

Paragraph 65 – or of any committee or sub committee - DELETE

xiii) ADMISSION OF THE PUBLIC AND PRESS:

Paragraph 66 – and its committees and sub committees – DELETE

xiv) CONFIDENTIAL BUSINESS:

Paragraph 69 a). - or of any committee or sub committee – DELETE

- the committee or the sub committee, as the case may be – DELETE

Paragraph 69 b). - any committee or sub committee of – DELETE.

xv). PLANNING APPLICATIONS:

Paragraph 72 b) - DELETE whole paragraph

- INSERT -The Council may delegate a Member to assess applications
with any contentious issues being brought to the attention of
the Council

xvi) STANDING ORDER ON CONTRACTS:

Paragraph c). – or, where tenders have been sought by a committee or sub committee to
that committee or sub committee - DELETE

Paragraph d). – Neither ...nor any committee, or sub committee – DELETE

-The Council is not bound – INSERT

xvii). LENGTH OF MEETINGS:

Paragraph 78 – 2 hours - DELETE

3 hours - INSERT

AGREED: that the above amendments be incorporated into the Parish Council's Standing Orders

Proposed: Mrs C Ashdown

Seconded: Mr K Reading

Unanimous

MINUTE FC 199/6/11 – FINANCIAL REGULATIONS:

The Clerk drew attention to the decision taken at the previous meeting (MIN 187/5/11 Committee Structure refers) which had re-organised meetings of the Parish Council and had abandoned the Committee Structure. This had meant the following amendments to the Financial Regulations:

i). ANNUAL ESTIMATES:

Paragraph 2.3 - Remove F&GP committee and replace with – Parish Council

- and submit them to the council - DELETE



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MINUTE FC 199/6/11 – FINANCIAL REGULATIONS Contd:

ii). BUDGETARY CONTROL:

- Paragraph 3.2 - Remove – appropriate committee – replace with - Council
- Remove - the F&GP Committee
- Paragraph 3.3 - DELETE all and re-number the paragraphs following in order
- Paragraph 3.4 - Remove – appropriate committee - replace with - Council

MINUTE FC 199/6/11 – FINANCIAL REGULATIONS... Contd/...

- Paragraph 3.5 - Remove – that committee's (line2) – replace with – the Council's
Remove - the F&GP Committee, or
- Paragraph 3.7 - Remove – committee concerned – replace with – the Council

iii). ACCOUNTING AND AUDIT:

- Paragraph 4.2 – F& GP Committee – replace with Council

iv). BANKING ARRANGEMENTS AND CHEQUES:

- Paragraph 5.1 – Remove – F&GP committee – replace with - Council.
- Paragraph 5.2 Remove – F& GP committee - replace with - Council
- Paragraph 5.2 – the second sentence, now reads – if the schedule is in order, it shall be authorised by a resolution of the Council and signed by the Chairman or Vice Chairman

v). PAYMENT OF ACCOUNTS:

- Paragraph 6.6(c). Remove – F&GP committee – replace with – Council

vi). PAYMENT OF SALARIES AND WAGES:

- Paragraph 7.3 Remove – F&GP committee – replace with – Council

vii). LOANS AND INVESTMENTS:

- Paragraph 8.1 Remove – F&GP committee – replace with – Council

viii) INCOME:

- Paragraph 9.4 Remove – F&GP committee – replace with – Council

ix). CONTRACTS:

- Paragraph 11b,ii) Remove – spending committee – replace with – Council

x). PAYMENTS UNDER CONTRACTS FOR BUILDING OR OTHER CONSTRUCTION WORKS:

- Paragraph 12.2 Remove – appropriate committee – replace with – Council
- Paragraph 12.3 Remove – appropriate committee – replace with – Council

xi). REVISION OF FINANCIAL REGULATIONS:

- Paragraph 16.1 Remove – F&GP committee – replace with – Council
Remove all after- from time to time

AGREED: that the above amendments be incorporated into the Parish Council's Financial Regulations

Proposed: Mrs S Beech

Seconded: Mr S Harazny

Unanimous



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MINUTE FC 200/6/11 – URGENT PROVISION – STREETSCENE:- Contract Provision:

It was reported that there were issues with Streetscene's contractual obligations and that the Clerk was arranging a meeting with the officers concerned, along with Mesdames, Kirsopp, Vickers and Hughes. He was also arranging to discuss dog fouling with the Dog Warden.
NOTED

MINUTE FC 201/6/11 – QUESTION TIME/OPEN SESSION:

No member of the public present

MINUTE FC 202/6/11 – REPORT FROM CW&C COUNCILLORS:

Councilor N Wright explained the different authorities/departments responsibilities with regard to named areas of the Parish where damage had been occurring on grass verges.

Manor Drive area - Weaver Vale Housing
Alamein Road - Highways Department
Plastic White Bollards - Highways Department
Townfield Lane - CB Homes (external to the new residential properties)

AGREED that:

- i). the Clerk write to Weaver Vale Housing, the Highways Department and CB Homes, accordingly
- ii). the Clerk write to the Highways Department and advise that the white plastic bollards are not fit for purpose, because they are easily broken, and that Lynn Gibbon (Parish Plan) be advised of the same.

Proposed: Mrs J Hughes

Seconded: Ms V Vickers

Unanimous

**MINUTE FC 203/6/11 – MINUTES OF THE PARISH COUNCIL MEETING OF THE
16TH MAY 2011:**

APPROVED: subject to Minute FC187/5/11 i). being amended by adding after "month" –
"every third week, wherever possible"

Proposed: Ms V Vickers

Seconded: Mrs C Ashdown

3 For 0 Against 4 Abstentions

**MIN FC 204/6/11 – PARISH COUNCIL RISK ASSESSMENT - WEBSITE:
(MINUTE FC 191/5/11 REFERS)**

The Clerk had previously circulated the Action Plan with amendments showing more defined responsibilities in the areas of Admin/Legal relating to where confusion might arise with other websites; website maintenance; customer experience, content approval, and dependence upon individuals.

AGREED that:

- I) the Clerk take up the invitation of Mr R MacDonald (Parishioner) to assist with modifications
- II) the Clerk ensure that the Website Manager received regular support and oversight – including approval of new content
- iii) the Clerk review the Website Manager's suggestion about the purchase of Quark software on Ebay and that he approves appropriate purchase, currently advised as £25.00

Proposed: Mrs A Robinson

Seconded: Mrs C Ashdown

Unanimous

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MINUTE FC 205/6/11 – CORRESPONDENCE:

AGREED A:

- | | |
|--|------------------------------|
| I). Neuro Muscular Society - | Open day – No interest shown |
| ii) Samaritans – Donation: - | DEFER |
| iii) Footpath Society Membership - | DEFER |
| iv). Cheshire Playing Fields Assoc. Membership | £20.00 allocated |

Proposed: Mrs C Ashdown

Seconded: Mr K Reading

Unanimous

AGREED B:

v). CHAIN financial support

No allocation

Proposed: Mr J Wills

Seconded: Mr S Harazny

Unanimous

MINUTE FC 206/6/11 – PLANNING APPLICATIONS:

- i). Application No: 11/01657/FUL – 60 Runcorn Road: Loft conversion No objections
- ii). Application No: 1/1901/FUL – Old Methodist Chapel, Oakwood Lane:
Change of use from Theatre to Storage.
Subject to operation within normal business
hours and traffic control, as advised Approved

Proposed: Mrs C Ashdown

Seconded: Mr K Reading

Unanimous

MINUTE FC 207/6/11 – FINANCIAL STATEMENT OF ACCOUNTS:

The Clerk [presented the Accounts for April and May 2011

APPROVED:

Proposed: Mr S Harazny

Seconded: Ms V Vickers

Unanimous

MINUTE FC 208/6/11 – REPORTS OF THE RECREATION GROUNDS INSPECTIONS:

The Clerk reported the following, and that repairs would be put in hand with the contractor, as appropriate:

- i). Nursery Road Recreation Ground:
Two matters of Low priority and damage to the tarmac, as reported by Mrs A Robinson
- ii) Runcorn Road Recreation Ground:
Three matters of low priority and one matter of Medium priority which related to the tiles underneath the slide, likely to be replaced in the early Autumn
Favourable comments had also been received from residents in respect of the satisfactory re-siting of the multi-use games wall.

NOTED

MIN FC 209/6/11 – CW&C RURAL REGENERATION ACTION PLAN:

MINUTE 193/5/11 REFERS:

The Clerk reported on the details of a conference on 23rd June, in which no further interest was expressed.

Meanwhile, he confirmed arrangements for the CW&C Family Health Day in Marbury Park on Sunday 26th June, where people would be invited to join the Friends of Gunners Clough Woodlands.

NOTED



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MIN FC 210/6/11 – BARNTON PAVILION:

Mrs Robinson reported on the developments being considered for a new Sport/Recreation Pavilion adjacent to the Primary School in Townfield Lane. A wide range of facilities are being considered, to include also, ideas surrounding an Internet Café, Library, Admin Offices for the Parish Council, as well as much needed toilets, and changing facilities. This was going to be a large project and there was a need for more involvement with the Parish Council.

AGREED that:

Mrs C Ashdown be nominated as an additional representative

Proposed: Mrs A Robinson

Seconded: Mrs S Beech

Unanimous

MIN FC 211/6/11 – GUNNERS CLOUGH WOODLANDS:

Following the meeting which had taken place earlier with the Forester, David Scott, there followed a discussion about the Council's general requirements. Mr Scott had advised that, within certain parameters, significant grant aid was available to the Council, and that there was a need to develop a five-year woodland management plan for the project;

The following were considered priorities, subject to further advice from the Forester:

- . Removal of dead and dangerous trees, including those along Hough Lane
- . Upgrading and extension of footpaths and safe access
- . Bird boxes and Bird encouragement, together with a recommended Bird Hide
- . Benches
- . Reductions in the overhead cover (canopy)
- . Information boards, including recognition of the Parish Council's ownership at the entrances
- . Improvement of Access from the British Waterways land alongside the Canal. There are issues relating to Knotweed in this area belonging to the third party
- . consideration being given to Access (and Bridge) from the Allotment area in the Cemetery grounds
- . development of the woodland flora
- . enhancing the water features.

The Clerk undertook to draw Mr Scott's attention to these recommendations (not in any priority order), and to seek his views. Cllr Vickers further reported that five people had volunteered to become members of the Friends of Gunners Clough.

NOTED.

MIN FC 212/6/11 – VILLAGE INSPECTION:

The annual village inspection will take place on Monday 27th June, prior to the Parish Council Meeting, commencing at 6.30pm in the Memorial Hall Car Park.

NOTED

MIN FC 213/6/11 – STREETSCENE:

Members were delighted to hear reports of the excellent work undertaken by the Streetscene employee for the Village (Lenny) and resolved that he should be formally thanked for his hard work.

AGREED:

Proposed: Ms V Vickers

Seconded: Mrs J Hughes

Unanimous

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MIN FC 214/6/11 – FORMER CO-OP BUILDING, LYDYETT LANE, BARNTON:

The Clerk reported that the ground floor of this building was now empty and that there was potential use for the Parish Council, Children and Youth Groups, Mums & Tots, Café and Luncheon facilities, for the older generation, particularly, as well as good storage space.

AGREED that:

Mrs A Robinson be requested to investigate these possibilities further, in conjunction with the Clerk

Proposed: Mrs C Ashdown

Seconded: Mrs S Beech

Unanimous

MIN FC 215/6/11 – PARISH COUNCIL NOTICE BOARD:

DEFER, pending the outcome of decisions relating to the aforementioned Co-Op building.

MIN FC 216/6/11 – RETIREMENT OF MR ROY GARTON:

The Clerk reported that he will be arranging a meeting at a local hostelry on a Wednesday evening, in the near future.

NOTED

MIN FC 217/6/11 – OVERHANGING TREES BEHIND NO.1 LABURNHAM CRESCENT:

AGREED that:

The Tree Management quotation from J & J Landscaping (ie John Hughes) be accepted at £360 + VAT.

Proposed: Mr K Reading

Seconded: Mrs J Hughes

Unanimous

MIN FC 218/6/11 – NORTHWICH CINEMA TRUST:

DEFER

MIN FC 219/6/11 – POLICE COMMUNITY SUPPORT OFFICER:

The Clerk had previously circulated the Report which was:

RECEIVED